

Qualification

Renewal

Certificate

TC ID 716

# Certificat de renouvellement de qualification

 Operator
 Exploitant

 Exploitant aéronautique

 Chicoutimi Collège

 Location
 Endroit

 Dorval, QC, Canada

 Aircraft Type
 Type d'aéronef

 Ascent XJ – Multi Crew Trainer

Numéro de série

SN-FFT-2137

This certificate is issued pursuant to Section 606.03 of the Canadian Aviation Regulations.

Serial Number

Transport Canada's National Simulator Evaluation Program has evaluated the above Flight Simulation Training Device and found it to comply with:

Level 4

Ce certificat est délivré en vertu de la section 606.03 du Règlement de l'aviation canadien.

Le simulateur d'entrainement de vol mentionné ci-dessus a été évalué dans le cadre du Programme national d'évaluation des simulateurs de Transports Canada et a été jugé conforme :

# Niveau 4

qualification standards and criteria, based on:

Dated at Montreal, Canada

**TP9685 Rev 2** 

2022-11-28

à la norme et aux critères de qualification, selon:

Daté à Montreal, Canada





Manager, Simulator Program For the Minister of Transport Gestionnaire, Programme de simulateurs Pour le Ministre des Transports

Valid Until : Fin de la période de validité :



This qualification is provisional and may be suspended if the Operator does not satisfactorily address the findings documented in the FSTD Evaluation Report upon which this Certificate was based. Cette qualification est provisoire et peut être suspendue si l'exploitant ne donne pas suite de façon satisfaisante aux constatations formulées dans le rapport d'évaluation FSTD sur lequel repose le présent certificat.





FSTD INFORM	IATI	ON	
Operator:			Centre québécois de formation aéronautique Chicoutimi Collège
TCID Numbe	er:		716
FSTD Locati	on:		Dorval, QC
Aircraft Mak	e/m	odel:	Generic Jet Multi Crew Trainer
TC Designate	or:		N/A
Qualification	Lev	vel:	4
Qualification	Bas	sis:	TP9685 Rev2
FSTD Manuf	iactu	irer:	Mechtronix
Convertible		Yes	TCID No: ### Model:
Convertible  V No		No	TCID No: ### Model:
Date of Manu	ıfac	ture:	
Mfgr's ID or	Ser	. No:	SN-FFT-2137
<b>Operator's F</b>	STI	D ID:	Ascent XJ

### SIMULATOR OPERATOR INFORMATION

OrganizationCQFA's Industry Training DepartmentAddress:640 Orly Avenue, Suite 130Dorval QC H9P 1E9

MANAGEMEN	Γ REPRESENTATIVE
Name:	Jean LaRoche
<b>Telephone:</b>	514-300- 2732, ext. 103
Email:	jlaroche@cqfa.ca
TECHNICAL RE	PRESENTATIVE
Name:	
Telephone:	
Email:	
TC LOCAL AUT	HORITY
Name:	
Role:	
Telephone:	
Email:	

ADMINISTRATION	
QTG File Location:	RDIMS #6796972
<b>Report File Location:</b>	RDIMS #6861206

DATA REVISIONS					
Ae	erodynamic Mode	l/dat			
De	rived from 737-300 H	light	Test data and FCOM		
Г De	ight control uata i	'evisi <sup>Zlio</sup> ht	ION: Test data and FCOM		
EN		115	Test duta and Test.		
Pr	imary Engine:	Ge	eneric Twin Turbof	an	Thrust:
			N/SYSTEMS:		
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-	LF15 UUD/HCS			+	NVC
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	CDS / Model·	<u> </u>	WA Nauai		ICAS
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Avi	onics Std/Rev:	ore	ecial configuration	to supp	Ort Ur QA muni-
VI	SUAL SYSTEM	010	w training.		
Im	age generator:	RS	SI		
Sy	stem display:	15	0 x 35 degree		
Pr	ojector:	Sa	nyo P <u>LC-XU305</u> I	LCD –	3 Channels
НС	OST COMPUTER				
_		_	11 PCs	_	
M	OTION SYSTEM				
- 60			N/A		
CC	NTROL LOADING		N/A	401	1
CC	NTROL LOADING	MCL	N/A X (electric) from I	VISI	
CC CA Aj	NTROL LOADING NADIAN AIRPORT	MCL QUA	N/A -X (electric) from I LIFICATION MODE	visi Is	
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3. TCAS Training restricted to TA only.



Transport Transports Canada Canada	OPERATOR: LOCATION:	CQFA Montreal
National Simulator Evaluation Program	A/C TYPE:	Ascent XJ - MCT
National Onnalator Evaluation / Togram	TC ID #:	716
FLIGHT SIMULATION TRAINING DEVICE EVALUATION REPO	RT DATE:	2022-11-28

# B. EVALUATION INFORMATION

On-Site Obj	jective Tests		Eval	luation Item	Comment						
Automatic	Manual	C	ompliance Process	Review							
NA	NA		MQTG Docum	ent Control (*1)	Version 001 dated 2010-11-12						
			QTG Test Prog	ram (*2)	NA						
			Morning Readi	ness Checks (*3)	Checked						
			Defect Log (*4	)	Checked						
			Hardware Conf	figuration Control (*5)	No change						
			Software Confi	guration Control (*5)	057 dated June 2013						
			Quality Assurat	nce (if applicable) (*6)	NA						
			Evaluat	ion Information	Administrative Notes:						
		Eva	aluation Type	Evaluation Date	This report is DROV/GIONAL. The Menager of the Netional Circulator						
			Initial	2022-11-28	Program reserves the right to change the conclusions upon internal review.						
					Recurrent (6 mth)	TC Evaluators	This report is finalized upon issue of the Qualification Certificate				
		✓	Recurrent (12 mth)								
	 								Upgrade		
											Interim C
					Relocation	Operator Representatives					
			Special								
			Unscheduled								
			QMS PVI								
		Qualification Requested		Qualification Recommended							
			Level 4	Level 4							
			Valid to:	Exemption Approval	If approved, this FSTD is operating on an annual recurrent inspection cycle						
			2023-12-31	No	606.03(6)(a) NCR-055-2020 (RDIMS #16424229) dated 14 May 2020.						



Transport Transports Canada Canada	OPERATOR: LOCATION:	CQFA Montreal
National Simulator Evaluation Program	A/C TYPE: TC ID #:	Ascent XJ - MCT 716
FLIGHT SIMULATION TRAINING DEVICE EVALUATION REPORT	DATE:	2022-11-28

## D. FINDINGS

### TC Codes:

- **CP** Compliance Process.
- **FM** flight model or control feel behavior. **HW** simulator component or hardware.
- **IOS** Instructor Operating System. **MS** - motion system, and its effects. VS - visual system performance.

DB - visual scene, navaid or FMS database, content or behavior.

**RES** - investigation required to verify system performance or behavior.

QTG – Objective test results or presentation.

NOTE: Unless otherwise annotated, the period for corrective action will be 30 days from the evaluation date. "Before Training" may be used to ground the device.

		Expiry Date	RDINIS #	Last update
CQFA Ascent X.	Generic 716	2023-12-31	6861206	2022-11-28

TC DR #	Operator DR #	TC Code	Description	Corrective Action (and extension requests)	Correct by (yyyy-mm-dd)	Extended to (Date)	Date Closed
Dis	crepan	cies v	with Associated Training Restr	ictions			
TR1		IOS					Retain for records
TR2							
Eva	luation	Disc	crepancies				
					1		
D1		HW					2022-11-28





FLIGHT SIMULATION TRAINING DEVICE EVALUATION REPORT

#### OPERATOR: CQFA Montreal LOCATION: A/C TYPE: Ascent XJ - MCT TC ID #: 716 DATE: 2022-11-28

Operator	Aircraft	TCID #	Expiry Date	RDIMS #	Last update
CQFA	Ascent XJ Generic	716	2023-12-31	6861206	2022-11-28

Operator DR #	TC Code	Description	Corrective Action (and extension requests)	Correct by (yyyy-mm-dd)	Extended to (Date)	Date Closed
luator	Reco	mmendations				
tes for l	Next	Evaluation				
	Operator DR #	Operator DR #     TC Code       Iluator Reco       ses for Next	Operator DR #TC CodeDescriptionIluatorImage: CommendationsIluatorImage: CommendationsImage: Commendation structureImage: Commendation stru	Operator DR #         TC Code         Description         Corrective Action (and extension requests)           Image: Construction of the second secon	Operator DR #         TC Code         Description         Correct by (and extension requests)         Correct by (yyy-mm-dd)           Image:	Operator DR #       TC Code       Description       Correct by (and extension requests)       Correct by (yyy-mm-dd)       Extended to (Date)         Image: Im





#### EVALUATION PROFILE CHECKLIST FUNCTIONS / SUBJECTIVE TESTS LEGEND

Q - suitable for procedural knowledge training.

V – Verified by TC Inspector

QUALIFICATION PROFILE	Q	۷
Preparation For Flight		
1. Pre-flight.	✓	$\checkmark$
APU/Engine Start and run-up		
Normal Start	✓	✓
Alternate Start Procedures	✓	✓
Abnormal Starts and Shutdowns	✓	✓
2.Pushback	✓	✓
3.Taxi	✓	✓
3.Thrust Response	✓	✓
4. Power Lever Functionality	$\checkmark$	✓
5. Brake Operation (Normal, Alt, Emergency)	$\checkmark$	✓
Take-Off		
Power plant Checks	$\checkmark$	$\checkmark$
Acceleration Characteristics	✓	✓
Nose wheel & Rudder Steering	$\checkmark$	$\checkmark$
Effect of Crosswind	$\checkmark$	$\checkmark$
Gear, Flap/Slat Operation	$\checkmark$	$\checkmark$
2.Abnormal Emergency		
Rejected	$\checkmark$	$\checkmark$
Failure of Critical Engine at V1	$\checkmark$	$\checkmark$
Ft Control Sys Failure Modes	$\checkmark$	
Wind shear DEMO ONLY	$\checkmark$	
Climb		
Normal	✓	✓
Normal Engine(s) Inoperative Procedures	✓ ✓	✓ ✓
Normal Engine(s) Inoperative Procedures Cruise	✓ ✓	✓ ✓
Normal Engine(s) Inoperative Procedures Cruise Performance (speed vs power)	✓ ✓ ✓	✓ ✓ ✓
Normal Engine(s) Inoperative Procedures Cruise Performance (speed vs power) Turns With/Without Spoilers		✓ ✓ ✓ ✓
Normal           Engine(s) Inoperative Procedures           Cruise           Performance (speed vs power)           Turns With/Without Spoilers           High Altitude Handling		✓ ✓ ✓ ✓ ✓
Normal         Engine(s) Inoperative Procedures         Cruise         Performance (speed vs power)         Turns With/Without Spoilers         High Altitude Handling         High Speed Handling		✓ ✓ ✓ ✓ ✓ ✓
Normal         Engine(s) Inoperative Procedures         Cruise         Performance (speed vs power)         Turns With/Without Spoilers         High Altitude Handling         High Speed Handling         Mach Effects on Control & Trim,	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓	<ul> <li></li> &lt;</ul>
Normal         Engine(s) Inoperative Procedures         Cruise         Performance (speed vs power)         Turns With/Without Spoilers         High Altitude Handling         High Speed Handling         Mach Effects on Control & Trim,         Over speed Warning	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓	<ul> <li>✓</li> </ul>
Normal           Engine(s) Inoperative Procedures           Cruise           Performance (speed vs power)           Turns With/Without Spoilers           High Altitude Handling           High Speed Handling           Mach Effects on Control & Trim,           Over speed Warning           Normal and Steep Turns		<ul> <li>✓</li> <li>✓</li></ul>
Normal           Engine(s) Inoperative Procedures           Cruise           Performance (speed vs power)           Turns With/Without Spoilers           High Altitude Handling           High Speed Handling           Mach Effects on Control & Trim,           Over speed Warning           Normal and Steep Turns           Approach to Stalls	V           V	<ul> <li>✓</li> <li>✓</li></ul>
Normal         Engine(s) Inoperative Procedures         Cruise         Performance (speed vs power)         Turns With/Without Spoilers         High Altitude Handling         High Speed Handling         Mach Effects on Control & Trim,         Over speed Warning         Normal and Steep Turns         Approach to Stalls         (i)Cruise	V           V	
Normal           Engine(s) Inoperative Procedures           Cruise           Performance (speed vs power)           Turns With/Without Spoilers           High Altitude Handling           High Speed Handling           Mach Effects on Control & Trim,           Over speed Warning           Normal and Steep Turns           Approach to Stalls           (i)Cruise           (ii)Take-off/Approach	V           V	
Normal         Engine(s) Inoperative Procedures         Cruise         Performance (speed vs power)         Turns With/Without Spoilers         High Altitude Handling         High Speed Handling         Mach Effects on Control & Trim,         Over speed Warning         Normal and Steep Turns         Approach to Stalls         (i)Cruise         (ii) Take-off/Approach         (iii) Landing	V           V	
Normal         Engine(s) Inoperative Procedures         Cruise         Performance (speed vs power)         Turns With/Without Spoilers         High Altitude Handling         High Speed Handling         Mach Effects on Control & Trim,         Over speed Warning         Normal and Steep Turns         Approach to Stalls         (i)Cruise         (ii) Landing         High Alpha Maneuvers	V           V	
Normal         Engine(s) Inoperative Procedures         Cruise         Performance (speed vs power)         Turns With/Without Spoilers         High Altitude Handling         High Speed Handling         Mach Effects on Control & Trim,         Over speed Warning         Normal and Steep Turns         Approach to Stalls         (i)Cruise         (ii) Landing         High Alpha Maneuvers         (i)Cruise	V           V	
Normal         Engine(s) Inoperative Procedures         Cruise         Performance (speed vs power)         Turns With/Without Spoilers         High Altitude Handling         High Speed Handling         Mach Effects on Control & Trim,         Over speed Warning         Normal and Steep Turns         Approach to Stalls         (i)Cruise         (ii) Landing         High Alpha Maneuvers         (i)Cruise         (ii)Take-off/Approach         (ii)Take-off/Approach	V           V	
Normal         Engine(s) Inoperative Procedures         Cruise         Performance (speed vs power)         Turns With/Without Spoilers         High Altitude Handling         High Speed Handling         Mach Effects on Control & Trim,         Over speed Warning         Normal and Steep Turns         Approach to Stalls         (i)Cruise         (ii) Take-off/Approach         (iii) Landing         High Alpha Maneuvers         (ii)Take-off/Approach         (iii) Landing         High Alpha Maneuvers         (iii) Landing	V           V	
Normal         Engine(s) Inoperative Procedures         Cruise         Performance (speed vs power)         Turns With/Without Spoilers         High Altitude Handling         High Speed Handling         Mach Effects on Control & Trim,         Over speed Warning         Normal and Steep Turns         Approach to Stalls         (i)Cruise         (ii) Landing         High Alpha Maneuvers         (ii)Cruise         (ii)Take-off/Approach         (iii) Landing         High Alpha Maneuvers         (ii) Landing         In-flight Engine Shutdown	V           V	
Normal         Engine(s) Inoperative Procedures         Cruise         Performance (speed vs power)         Turns With/Without Spoilers         High Altitude Handling         High Speed Handling         Mach Effects on Control & Trim,         Over speed Warning         Normal and Steep Turns         Approach to Stalls         (i)Cruise         (ii) Take-off/Approach         (iii) Landing         High Alpha Maneuvers         (ii) Take-off/Approach         (iii) Landing         In-flight Engine Shutdown         In-flight Engine Restart	V           V	
Normal         Engine(s) Inoperative Procedures         Cruise         Performance (speed vs power)         Turns With/Without Spoilers         High Altitude Handling         High Speed Handling         Mach Effects on Control & Trim,         Over speed Warning         Normal and Steep Turns         Approach to Stalls         (i)Cruise         (ii) Take-off/Approach         (iii) Landing         High Alpha Maneuvers         (ii) Take-off/Approach         (iii) Landing         In-flight Engine Shutdown         In-flight Engine Restart         Maneuvering w/ Engine(s) Inop	V           V	
Normal         Engine(s) Inoperative Procedures         Cruise         Performance (speed vs power)         Turns With/Without Spoilers         High Altitude Handling         High Speed Handling         Mach Effects on Control & Trim,         Over speed Warning         Normal and Steep Turns         Approach to Stalls         (i)Cruise         (ii) Take-off/Approach         (iii) Landing         High Alpha Maneuvers         (ii) Take-off/Approach         (iii) Landing         In-flight Engine Shutdown         In-flight Engine Restart         Maneuvering w/ Engine(s) Inop         Manual Flight Control Reversion	V           V	
Normal         Engine(s) Inoperative Procedures         Cruise         Performance (speed vs power)         Turns With/Without Spoilers         High Altitude Handling         High Speed Handling         Mach Effects on Control & Trim,         Over speed Warning         Normal and Steep Turns         Approach to Stalls         (i)Cruise         (ii) Take-off/Approach         (iii) Landing         High Alpha Maneuvers         (iii) Landing         In-flight Engine Shutdown         In-flight Engine Restart         Maneuvering w/ Engine(s) Inop         Manual Flight Control Reversion         Flt Control Sys Failure Modes	V           V	
Normal           Engine(s) Inoperative Procedures           Cruise           Performance (speed vs power)           Turns With/Without Spoilers           High Altitude Handling           High Speed Handling           Mach Effects on Control & Trim,           Over speed Warning           Normal and Steep Turns           Approach to Stalls           (ii)Cruise           (iii) Landing           High Alpha Maneuvers           (ii) Cruise           (iii) Landing           High Engine Restart           Maneuvering w/ Engine(s) Inop           Manual Flight Control Reversion           Flt Control Sys Failure Modes           (i)Normal Flt Dyn	V           V	

QUALIFICATION PROFILE	Q	۷
Descent		
Normal	$\checkmark$	$\checkmark$
Maximum Rate	~	$\checkmark$
Manual Flight Control Reversion	$\checkmark$	
Flt Control Sys Failure Modes	$\checkmark$	
(i)Normal Flt Dyn	$\checkmark$	$\checkmark$
Approaches		
1.Non-Precision with Auto-pilot		
(ii) LOC	$\checkmark$	$\checkmark$
(iii) NDB	$\checkmark$	$\checkmark$
(iii) VOR	✓	
One or More Engines Inoperative	$\checkmark$	
2.Non-Precision without Auto-pilot		
(i)LOC/BC	✓	
	✓	✓
	•	v
(III) VOR	• √	1
2 Provision	v	v
CAT I - Autonilot	$\checkmark$	$\checkmark$
CAT I - Manual	✓	✓
1)With flight director	✓	$\checkmark$
2)Without flight director	✓	$\checkmark$
Effects of Crosswind	$\checkmark$	$\checkmark$
With Engine(s) Inoperative	$\checkmark$	$\checkmark$
3.Visual		
With VASIS/PAPI	~	$\checkmark$
Without VASIS/PAPI	$\checkmark$	$\checkmark$
Missed Approach		
Normal - Manual	$\checkmark$	$\checkmark$
Eng Inop - Manual	~	$\checkmark$
Eng fail in GA	~	$\checkmark$
Landing		
1.Normal		
Maximum Crosswind	✓	
Visual	~	$\checkmark$
From Non-Precision Approach	$\checkmark$	$\checkmark$
From Precision Approach	$\checkmark$	√
2.Abnormal/Emergency		
Engine(s) Inoperative	✓	✓ ✓
Rejected	✓	✓
Nanual Reversion	• •	
	•	
Surface Operations (Post Landing)		
1.Landing Koll		
Spoller Operation Beveree Thrust Operation	• •	<b>v</b>
Direct'al Control w?w/o Doverso	• √	v ./
2 Engine Shutdown and Parking	v	v
Systems Oneration	$\checkmark$	$\checkmark$
Parking Brake Operation	✓	$\checkmark$
· · · · · · · · · · · · · · · · · · ·		



National Simulator Evaluation Program

FLIGHT SIMULATION TRAINING DEVICE EVALUATION REPORT

OPERATOR: CQFA LOCATION: Montreal A/C TYPE: Ascent XJ - MCT TC ID #: 716 DATE: 2022-11-28

Aircraft and Powerplant Systems	Q	۷
Air Conditioning	✓	✓
Anti-icing/De-icing	✓	
Auxiliary Power plant	✓	✓
Communications	✓	$\checkmark$
Electrical (Gens, TRUs, Bus Configs)	✓	✓
Fire Detection and Suppression	✓	✓
Flaps	✓	$\checkmark$
Normal Flight Characteristics	✓	$\checkmark$
Abnormal Flight Characteristics	$\checkmark$	
Flight Controls Modes		
Norm. Characteristics	✓	$\checkmark$
Abnorm. Characteristics	✓	
Fuel and Oil	$\checkmark$	$\checkmark$
Hydraulic		
Norm. Characteristics	✓	✓
Abnorm. Characteristics	✓	
Landing Gear		
Normal	✓	$\checkmark$
Alternate/emergency	✓	
Oxygen	✓	✓
Pneumatic	$\checkmark$	$\checkmark$
Power plant		
Norm. Characteristics	✓	✓
Abnorm. Characteristics	✓	✓
Pressurization	$\checkmark$	$\checkmark$
Protections		
1)Over speed	•	•
2)Minimum Speed	•	v
	•	•
CAS: TA Univ	•	•
2.Flight Management & Guidance Systems	•	•
Flight Data Diaplay/Appunciation	•	•
Flight Management Computers	•	•
Flight Director/System Displays	v	v
Conventional		1
Navigation System	•	·
Conventional	1	<b>√</b>
Stall Warning/Avoidance	· ·	· ·
	· ·	-
3 Airborne Procedures		
Holding	<b>√</b>	<b>√</b>
Air Hazard Avoidance	· •	
		-
Additiona Tasks		
A MARIONA TASKS		1

Inst. Ops. Station (IOS)	Yes	
1. Power switches)	$\checkmark$	
2. Aeroplane conditions		
(a) GW, CG, Fuel weight, etc	✓	
(b) Aeroplane systems status	$\checkmark$	
(c) Ground crew functions	$\checkmark$	
<ol><li>Airports and Landing Areas</li></ol>	$\checkmark$	
(a) Number and selection	$\checkmark$	
(b) Runway selection	$\checkmark$	
(c) Runway surface condition	$\checkmark$	
(d) Preset positions	$\checkmark$	
(e) Lighting controls	✓	
4. Environmental controls		
(a) Clouds (base and tops)	$\checkmark$	
(b) Visibility	✓	
(c) Runway visual range	✓	
(d) Temperature	✓	
(f) Wind speed and direction	✓	
5. Aeroplane system malfunctions		
(a) Insertion / deletion	✓	
(b) Problem clear	✓	
6. Locks, freezes, repositioning		
(a) Problem freeze / release	✓	
(b) Position freeze / release	✓	
(c) Repositioning	✓	
(d) Ground speed control	✓	
7. Remote IOS	✓	
Sound Controls		
1. On / off / rheostat	$\checkmark$	
<b>Observer Stations</b>		
1. Position	✓	
2. Adjustments	✓	
3. Lighting	$\checkmark$	



### **Evaluation Report Form - General:**

- 1. This form will become a living document, maintaining all history for the recurrent evaluation cycle. All open discrepancies on this form must be addressed to the satisfaction of the TTL NSEP before a re-qualification certificate is issued.
- 2. Please review all information to ensure it is current and complete; advise TTL NSEP of any corrections that may be required:
  - a. *Qualification Renewal Certificate (QRC)* Review and ensure all fields are correct. This page will often be forwarded to other State Authorities to satisfy their Bi-Lateral Agreements or other regulatory requirements.
  - b. Simulator Information (Summary page 2 of QRC) Review and ensure all fields are correct. Again, this information may be required to satisfy Bi-Lateral Agreements or other regulatory requirements.
  - c. Evaluation Information (Section B.) Note any 'Comments' or 'Administrative Notes' provided by the evaluator and/or by MSP when the form is emailed to you. As per the administrative notes, the evaluator's on-site report is superseded by the TTL NSEP's, which then constitutes the official report.
- 3. Do not alter the format of the Microsoft Word document.

### **Evaluation Report Handling Instructions:**

- 1. Operators must use the electronic form to report discrepancy closures or extension requests.
- 2. Operators will only enter data into the table in section "C. Findings", against specific TC DR #s. The complete form will be forwarded to the MSP who will file, and also acknowledge or query the submission. In the section "C. Findings", the "Last update" field, as entered by the MSP, represents the latest official version on file. Operators with Quality Programs should ensure their discrepancy tracking number is entered in column 2 and provide the date that the issue was closed on their systems with their comments.
- 3. The NSEP requires an updated copy of this report when any of the following conditions exist:
  - a. All discrepancies with required closure date in the "Corrected by" column have been corrected; or
  - b. 30 days after the evaluation (if an update reflecting current status has not already been provided); or
  - c. A discrepancy with an "Associated Training Restriction" is corrected; or
  - d. It is determined that a discrepancy with a "Corrected by" date will not be corrected in the prescribed time, and an extension is being requested.
- 4. <u>Discrepancy closures</u>: enter data in the "Operator DR #", "Corrective Action," and the "Date Closed" fields. (MSP will review the closure and highlight the "Date Closed" field green to indicate acceptance, or query the operator as necessary.)
- 5. Extension requests: in the "Corrective Action" field, you must include:
  - a. An explanation of what has been accomplished to date;
  - b. What remains to be done;
  - c. Proposed further action; and
  - d. Enter the additional time requested.

**NOTE**: The extension request must be received prior to the discrepancy due date.

